



# HOPE 4 LIBERIA & HANDSA



<b>Job Title:</b>	Orphanage Nurse	<b>Hours:</b>	16 Hours/2 days a Week
<b>Position Qualifications</b>	Nurse-RN or LPN	<b>Position Type:</b>	Part-time possibly leading to Full-time in the future
<b>Orphanage Location:</b>	Kakata, Margibi County	<b>Trial Period: (3 months)</b>	This position is temporary and will be reviewed by our team for work performance on September 15, 2021.
<b>Level/Salary Range:</b>	To be determined based on qualifications and experience	<b>HANDSA Director</b>	David Akoiwala
<b>Kakata Representative:</b>	Mallay Kekula	<b>Hope 4 Liberia Director</b>	Kelly Wagner
<b>M. Kekula's Phone:</b>	0777430773 0880395582	<b>Application Deadline:</b>	July 9, 2021- Thursday
<b>Website:</b>	www.hope4liberia.org		
<b>Facebook Page:</b>	Hope4Liberia		
<b>Applications Accepted By:</b>			
<p>You will be able to apply for this position online at our website, <a href="http://www.hope4liberia.org">www.hope4liberia.org</a>. The application can easily be submitted through our website. If you have questions, please email me at <a href="mailto:hope4liberiaministry@gmail.com">hope4liberiaministry@gmail.com</a>.</p> <p>Thank you! Kelly Wagner</p>		<p><b>Foundational Characteristics We Are Seeking:</b> <i>This position will be filled by a born-again Christian; someone seeking to live a holy life.</i></p> <ul style="list-style-type: none"> <li>• <i>Someone who will be a godly example to our children</i></li> <li>• <i>Someone who loves children</i></li> </ul>	
<b>Job Description</b>			
<b>OVERVIEW</b>			
<p>The orphanage nurse position involves record keeping, organization, problem solving and accountability to the HANDSA &amp; Hope 4 Liberia board.</p> <p>It involves communicating with our 30 children to assess their symptoms and gather information about their general health. The nurse will also educate the orphanage mother, caregivers, and school teachers about the children's medical needs.</p> <p>The nurse will provide nutritional education to the orphanage mother and cooks. He/she will teach the children from a Health curriculum chosen by HANDSA &amp; Hope 4 Liberia for 1 hour each week.</p>			
<b>MAIN DUTIES</b>			
<ul style="list-style-type: none"> <li>→ Provide health and medical care for our children</li> <li>→ Provide medical care to our Hope 4 Liberia/HANDSA team's children, as well as the staff when on the orphanage premises.</li> <li>→ Ensure that all the children have a quarterly physical which will include recording the following: administering necessary vaccines, taking vital statistics- temperature &amp; blood pressure, measuring height and weight and checking overall wellness.</li> </ul>			

## Hope 4 Liberia & HANDSA

- Weekly visit each of our children’s homes weekly to see if they need any medical attention. (while they are not living at the orphanage yet)
- Collaborate with the orphanage mother and Mallay Kekula to arrange any medical, dental or nutritional examinations and immunizations
- Be willing to make emergency trips to any of our children, whether they live at the orphanage or in a foster home, should a crisis arrive. Additional compensation will be given for such unplanned trips to Kakata for traveling expenses.
- Send your reports monthly via email to Kelly Wagner and David Akoiwala.  
David: [dfakoiwala2000@yahoo.com](mailto:dfakoiwala2000@yahoo.com) Kelly: [hope4liberiaministry@gmail.com](mailto:hope4liberiaministry@gmail.com)

### NUTRITION

- Make nutritional recommendations to Mallay Kekula, the cook and orphanage mother for children who are malnourished.
- Teach the provided Health curriculum to the children currently living at the orphanage for 1 hour each week.

### WASH

- Demonstrate adequate hand-washing with the children and orphanage staff. Make sure supplies are provided (soap, buckets, etc..). Contact Mallay Kekula for funding for supplies. Provide receipts.
- Review handwashing weekly with the children.
- Collaborate with orphanage mother and Mallay Kekula to educate the children on good hygiene practices.
- If the children are lacking in proper hygiene, notify Mallay Kekula.

### QUALIFICATIONS AND EDUCATION REQUIREMENTS

- An LPN or RN degree in nursing. Must possess a valid nursing license.
- Minimum of 2 years professional nursing experience
- Experience working with pediatric nursing preferred.
- Experience organizing and managing multiple responsibilities under pressure and documenting extensive information for each medical exam performed on our staff and children.
- Good communication skills
- Must be a team player, seeking the good and wellbeing of the children.
- Must be kind in interaction, not displaying anger, and absolutely no hitting the children!

### IMPORTANT!

***Report any symptoms or indications of physical or sexual abuse immediately Mallay Kekula, David Akoiwala or Kelly Wagner.***

Reviewed By:	HANDSA Team	Date:	6/28/21
	Hope 4 Liberia Team	Date:	6/28/21
Approved By:	David Akoiwala	Date:	6/29/21
	Kelly Wagner	Date:	6/29/21
Last Updated By:	6/29/21	Date/Time:	8:30am

